



AAGT BOARD MEETING

March 2014 Board Meeting, Held Sunday 6 April March 2014

ATTENDANCE:	Gail Feinstein, Rodney Cole, Deirdre Winter, Dina Miller, Michael Sasiain, Anna Bacik, Patricia Tucker, Maryanne Nicholls, Burt Lazarin, Nancy Woldt, Ansel Woldt, Adam Kincel, Dominique Chabre
APOLOGIES:	Peter Cole, Meghann Case, Marlene Blumenthal, Alex Schlotterbeck, Brad Larsen, Bud Feder
CHAIRPERSON:	Gail Feinstein
MINUTED BY:	Rodney Cole

SUBJECT	ISSUE/DISCUSSION POINT	Decision Made	Action Point	Completion Date
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REVIEW ITEMS

1. 2014 Conference Update

PC reported via email both Spanish and English Conference Facebook sites are being viewed in high numbers. Promotional material being sent out to EAGT members and institution leaders in US.

Board discussed the significant cost of holding conference at Asilomar, in particular food costs, penalties for damage and not adhering to Conference centre rules etc.

RC asked about ensuring adequate preparation and costing be completed for 2016 conference proposals so that membership can vote based on accurate information in regards to costs.

GF asked board members to review relevant conference location proposal documents that relate to planning and costing conference proposal. PT, AB, RC & DM agreed to review the Conference Location Proposal Form and propose an addition to it of an estimated budget of costs for the proposed conference venue.

PT to contact Janneke to discuss previous conference budgets and key elements of conference budgeting.

AB, DM, PT, RC to review conference location proposal documents

	Request to have conference treasurer Janneke Van Beusekom provide some key guidelines around budgeting conference. Board also asked about reviewing previous conference budgets.			
2. Treasurer's Report	<p>Prior to board call Burt L submitted treasurer's report.</p> <p>in our general checking account: \$2,868.21 in our money market account: <u>\$34,087.01</u> total \$36,955.22</p> <p>Included in the above total is:</p> <p> Budgeted Reserve \$6,637.00 Regional Development Fund \$3,338.70 Research Fund: \$2,081.46 holding for AAGTNE: <u>\$479.32</u></p> <p>leaving unencumbered: \$24,518.74</p> <p>In the scholarship fund account: \$21,527.54</p> <p>The conference has taken in (not including checks which have not yet received for deposit) \$22,075 for registration, \$250 for organizational support and \$4,145 for pre-conference registration. These funds were deposited in our AAGT general account and have been transferred to the AAGT 2014 account. When the SF money is needed, it, too, will be sent to AAGT 2014 to be disbursed.</p>			
3. RCP report	AK reported RCP representatives had on line conference day prior to board meeting. AK and board discussed the role and purpose of the RCP within the AAGT and possible ways of transforming it. AK raised concerns over lack of time allocated to the RCPs each conference. AK will be discussing it further with the RCP representatives on future calls and at the 2014 conference			

4. Board Retreat	GF confirmed AAGT will pay 75% of double occupancy historic room rate for 2 night board retreat. Board members to register and pay for their room and Burt L will reimburse.			
5. Board Presence on List Serve	Board discussed its presence on membership listserve.			
Meeting closed: 5.30 pm. Next Board Meeting Sunday April 27 2014				